

**From:** Lisa Gannon, Director of Technology

**To:** Peter Oakford, Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services

**Subject:** Decision 23/00106 Oracle Enterprise Business Capabilities (EBC) System – Hosting and Support

**Key Decision**

**Classification: UNRESTRICTED**

**Future Pathway of report: Cabinet Member Decision**

**Electoral Division: All Divisions**

**Summary:**

The Council's current support from Rimini Street for the Oracle E-Business Suite (EBS) expires on 5 April 2024. E-Business Suite is used for critical business processes in finance, human resources and procurement, including payroll and accounts payable and is necessary in order to provide continuing support for Oracle whilst the Enterprise Business Capabilities project implementation is underway.

**Recommendation(s):**

The Deputy Leader and Cabinet Member for Finance Corporate and Traded Services is asked to consider and endorse, or make recommendations on the proposed decision to:

1. award a contract and the permitted contract term extensions to Rimini Street for the support of the Council's Oracle E-Business Suite (April 2024 to April 2026 with the potential for extensions to 2027);
2. delegate authority to the Director of Technology in consultation with the Deputy Leader and Cabinet Member for Finance, Corporate and Traded Services, to activate the permitted contract term extensions; and
3. delegate authority to the Director of Technology to take other relevant actions, including but not limited to entering in contracts and other legal agreements, as required to implement this decision.

**1. Introduction**

- 1.1 Kent County Council (KCC) uses the Oracle E-Business Suite (EBS) for critical business processes in finance, human resources and procurement, including payroll and accounts payable.
- 1.2 KCC has used Rimini Street since November 2020 to provide support for the Oracle EBS application.

## **2. Consideration of Options**

2.1 The following options were considered, with Option 3 being the preferred option recommended:

2.1.1 **Option 1** - Oracle – Oracle have stopped supporting the version of our EBC system, so we could not pursue this option.

2.1.2 **Option 2** - Move to another supplier – Rimini Street is the market leader in supporting legacy Oracle systems, however in recent years other suppliers have come into the market. This option would have required using expert resource currently dedicated to the replacement EBC project and the move to a new supplier would have increased the risk to business continuity.

2.1.3 **Option 3** - Extend current contract - Given the practical and financial considerations as well as timing, awarding a new contract to Rimini Street provides business continuity and allows time for the EBC project to be implemented.

## **3. Financial Implications**

3.1 The term of the contract will be April 2024 to April 2026 with an option to extend for up to one further year.

3.2 The value of the contract is approximately £1,241,536 with the option to extend priced at £702,846 (£1,944,382 in total).

## **4. Legal implications**

4.1 For the previous contract, the Council had selected Rimini Street through the Government's Digital Marketplace ("G-Cloud"). General Counsel was satisfied that the appropriate terms were in place with Rimini Street and had been reviewed by external lawyers (Burgess Salmon).

## **5. Equalities implications**

5.1 Given there will be no change to the E-Business Suite system, there are no foreseen equalities implications for staff.

5.2 An Equality Impact Assessment (EqIA) has been completed and no further action is required.

## **6. Other corporate implications**

6.1 Data Protection – Rimini Street will not have any access to personally identifiable information. Rimini Street will not ever host, store, transfer, transmit or process any of our data, this is not a requirement for them to provide the services.

## **7. Governance**

7.1 A Key Decision is required due to expenditure of more than £1m.

7.2 Lisa Gannon, Director of Technology will inherit the main delegations via the Officer Scheme of Delegations.

7.3 This will include authority to exercise the relevant contract extensions identified within this decision and only subject to prior consultation with the Cabinet Member.

**8. Conclusions**

8.1 Given the practical and financial considerations as well as timing, option 3 to award a new contract to Rimini Street, to be procured through the Government’s Digital Marketplace (“G-Cloud”) provides business continuity and allows time for the EBC project to be implemented.

**9. Recommendation(s):**

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The Deputy Leader and Cabinet Member for Finance Corporate and Traded Services is asked to consider and endorse, or make recommendations on the proposed decision to:

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3. delegate authority to the Director of Technology to take other relevant actions, including but not limited to entering in contracts and other legal agreements, as required to implement this decision.

**10. Background Documents**

- 10.1 Appendix A – Proposed Record of Decision
- 10.2 Appendix B – Published Equality Impact Assessment (EqIA)

**11. Contact details**

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